

DANE COUNTY REGIONAL AIRPORT MADISON, WISCONSIN TARMAC DELAY CONTINGENCY PLAN

The Dane County Regional Airport has prepared this Tarmac Delay Contingency Plan pursuant to 49 U.S.C. § 42301. Questions regarding this plan can be directed to Chad Rasmussen at Rasmussen.chad@msnairport.com. The Dane County Regional Airport is filing this plan with the Department of Transportation because it is a commercial service airport and may be used by an air carrier described in 49 U.S.C. § 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, the Dane County Regional Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

The Dane County Regional Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at 608-235-1001 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following: CBP is unavailable for servicing International flights into DCRA. This constraint will be noted in the Chart Supplement, East Central U.S. for Dane County Regional/Truax Field. During diversion events the on duty Dane County Regional Airport Operations Supervisor will issue a Notices to Air Missions (NOTAMs) regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operations events.

Airport Information

Name of Airport: Dane County Regional Airport

Name and title of person preparing the plan: Michael R. Stephens

Preparer contact number: 608-246-3392

Preparer contact e-mail: stephens.michael@msnairport.com

Date of submission of plan: August 4, 2022

Airport Category: Large Hub Medium Hub **Small Hub X** Non Hub

Contact Information

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Operations at 608-235-1001 or operations@msnairport.com for assistance.

Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays

The Dane County Regional Airport has ample equipment and trained personnel needed to safely deplane passengers from air carrier aircraft. We will utilize this equipment to deplane passengers as soon as practicable after receiving requests from such airlines at the contact number listed above. We will also provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable, after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

There are currently 12 gates at the Dane County Regional Airport. 4 gates are under common use leases to air carriers and are controlled by the airport. Additionally, 8 gates at the Dane County Regional Airport are under preferential and/or exclusive leases to air carriers and are not fully controlled by the airport. We will direct our common use gate lessees, permittees or users to make gates available to an air carrier seeking to deplane at a gate, to the maximum extent practicable. If additional gates are needed, we will direct tenant air carriers to make preferential and/or exclusive use gates and other facilities available to an air carrier seeking to deplane at a gate, during those time periods when the tenant airline is not using, or not scheduled to use, the gate, to the maximum extent practicable.

Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

The Dane County Regional Airport does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with local CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

Public Access to the Tarmac Delay Contingency Plan

The Dane County Regional Airport will provide public access to its Tarmac Delay Contingency plan by posting in a conspicuous location on the Airport's website (<http://www.msnairport.com>).